**Meeting Agenda**

* Date / Media: 7th July 2021, via google meet
* Meeting time: 10.00PM

**Reminders -**

* The next 5-6 weeks, we are going to work on our project.
* Everyone should be able to use git, github wiki’s, Trello, Slack.

**Decisions Needed -**

* Decision about the programming language that the team will use in the project.
* Decision about the frameworks and the tools (for implementation purposes) that the team will use in the project.

**General Items -**

* Need github wiki pages to document project details.
* Allocate two team members to check coding standards. They should come up with at-least 1 coding standards.
* Allocate two team members to check documentation tool. They should come up with 2 tools with details of how to use the tool for documentation of source code.